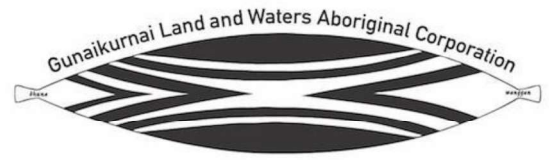


FUNERAL ASSISTANCE POLICY & PROCEDURE



This policy applies to: All Directors, Employees and Members of GLaWAC

1. Purpose

This policy aims to provide assistance towards the funeral costs of a Gunaikurnai person. This policy will assist in alleviating the financial burden placed on families of the deceased Gunaikurnai person as a result of funeral expenses.

2. Policy Details

The total amount payable is fixed at \$1000.00 per deceased person. This amount is fixed regardless of whether GLaWAC receives multiple applications per deceased person. This amount will be reviewed regularly by the GLaWAC Board of Directors to ensure the ongoing sustainability of the funeral assistance policy.

Funeral Assistance will only be paid upon provision to GLaWAC of an invoice from the given funeral company or provider. GLaWAC will pay the agreed amount as set out in this policy to the funeral company directly upon receipt of an invoice from the funeral company to GLaWAC. The balance of the account owing is the responsibility of that person, persons or body that has entered into agreement with the funeral company.

If funeral costs are not required to be paid directly to the funeral home, then, under special circumstances, an application may be made for catering for a maximum amount of \$400 paid directly to the caterer once approved by the CEO.

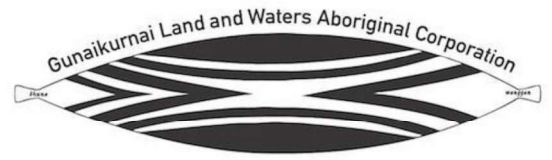
3. Eligibility

To be eligible for this Assistance Policy the following criteria must be satisfied:

- The deceased must be a Gunaikurnai person;
- The person passed away after 1 April 2015; and
- The application should be made by immediate family members of the deceased*.

*However in the event that none of the below family members make an application, applications may still be made, and Gunaikurnai Land and Waters Aboriginal Corporation (GLaWAC) Board of Directors will review and decide on a case-by-case basis.

FUNERAL ASSISTANCE POLICY & PROCEDURE



For the purpose of this policy, 'immediate family' is defined as one of the following:

- Grandfather
- Grandmother
- Mother
- Father
- Brother
- Sister
- Daughter
- Son
- Husband
- Wife
- Partner
- Granddaughter
- Grandson

GLaWAC will consider only one application per deceased person.

This policy applies only to claims made where a person has passed away after 1 April 2015. Retrospective claims for assistance will not be considered.

4. Procedure

An application is to be made to GLaWAC by:

- Completing the Gunaikurnai Funeral Assistance Form (attached); and
- providing an invoice from a funeral company or provider.

Administration

All requests will be actioned in a timely and respectful manner.

If an applicant is dissatisfied with the outcome of their application, they can appeal in writing to GLaWAC against the decision.

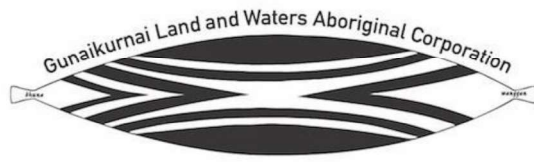
Changes may be made to this policy at the Board's discretion.

Please see:

GLaWAC Funeral Assistance Application Form

Issue Date: October 2018 V1

Authorised by: CEO



GLaWAC Funeral Assistance Application

1. Personal Details

Name of Applicant		
Address of Applicant		
Relationship to the deceased		
Date of Birth		
Contact telephone	Home	Mobile
Email		

2. Deceased Details

Name of Deceased		
Was the deceased a member of Gunaikurnai Land and Waters Aboriginal Corporation (GLaWAC)? <i>(Please circle)</i> Yes <input type="checkbox"/> No <input type="checkbox"/>		
<i>If you answered 'no' to the above question, please complete Attachment 1 at the end of this form</i>		

3. Funeral Details

Date of funeral		
Copy of funeral invoice is attached (<i>this must be received for the application to be processed</i>) <i>(Please circle)</i> Yes <input type="checkbox"/> No <input type="checkbox"/>		
Name of funeral service company or provider		
Applicants Signature		Date
Office Use Only	Application Accepted <input type="checkbox"/> Not accepted <input type="checkbox"/>	
Signature		Date



Attachment 1

Please complete this attachment only if the deceased **was not a member** of Gunaikurnai Land and Waters Aboriginal Corporation (GLaWAC)

4. Clan Group of the deceased

Please indicate your clan group by ticking the relevant box:

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Brayakaulung

Brataulalung

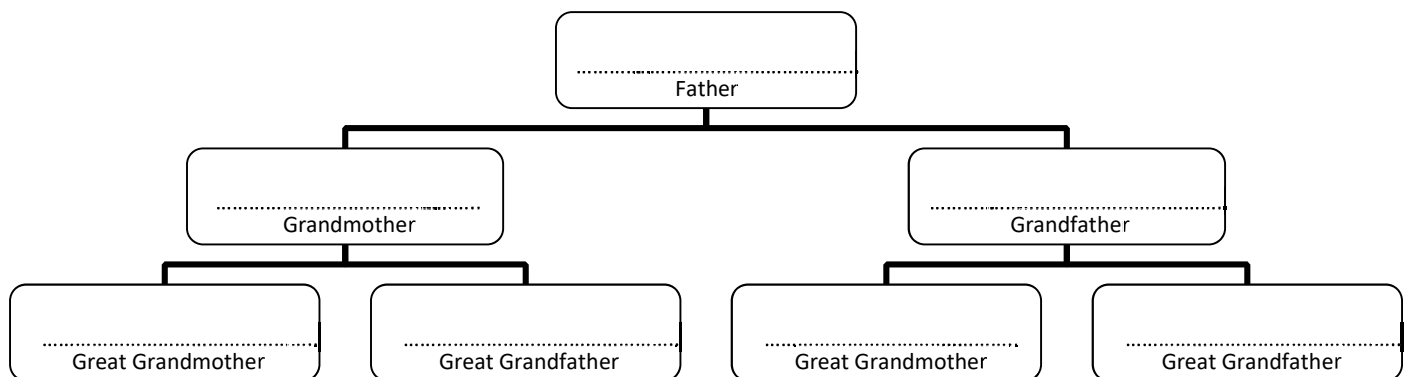
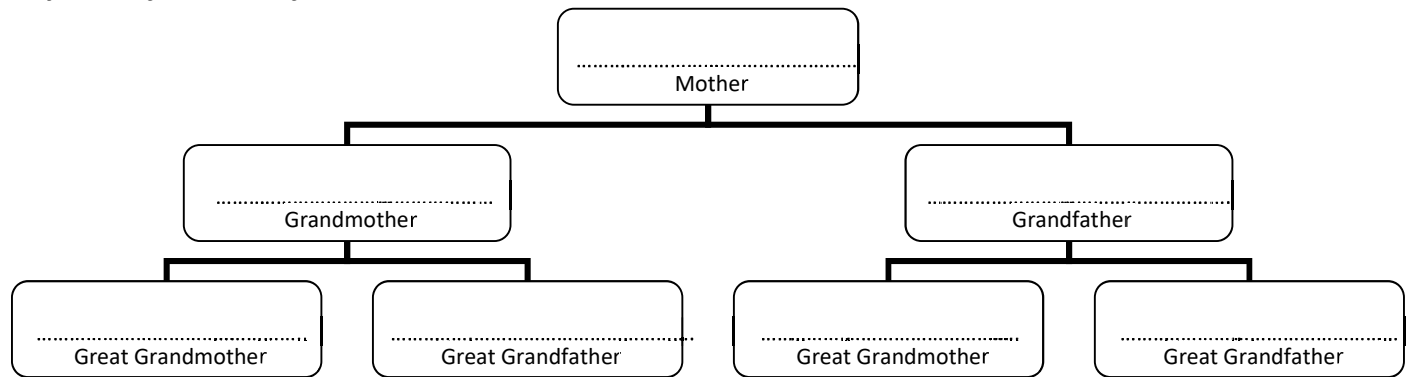
Brabralung

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Krauatungalung

Tatungalung

5. Family Tree information of the deceased





6. Apical Ancestor(s) of the deceased

Please indicate the deceased’s Apical Ancestor(s) by ticking the appropriate box:

- | | | | |
|--------------------------|---|--------------------------|---|
| <input type="checkbox"/> | 1. Charles Boldin / Bolden and Emily Clarke | <input type="checkbox"/> | 14. King Tom Kee-lum-bedine and Mary War-gyle |
| <input type="checkbox"/> | 2. Jemmy Bull and Mary | <input type="checkbox"/> | 15. Old Ngary and Mary Woon-grook |
| <input type="checkbox"/> | 3. Tommy Bumberrah | <input type="checkbox"/> | 16. James Scott |
| <input type="checkbox"/> | 4. Bungil Narran | <input type="checkbox"/> | 17. George Thomas |
| <input type="checkbox"/> | 5. Bungil Wrekallak | <input type="checkbox"/> | 18. Timothy Bungil Barlijan and Patty Tu-duk |
| <input type="checkbox"/> | 6. Bungil Tay-a-bung | <input type="checkbox"/> | 19. Charlotte Mercawan |
| <input type="checkbox"/> | 7. Jack Chase and Kitty | <input type="checkbox"/> | 20. Yallung / Tharnaberrang Kitty and Wookalnom / Dukalunern Mary |
| <input type="checkbox"/> | 8. Dan Bun-gyl Tambo and Kitty Wangung | <input type="checkbox"/> | 21. Wood-a-turn |
| <input type="checkbox"/> | 9. Old Darby Tar-loomba and Mary Tur-un-gook | <input type="checkbox"/> | 22. Merriguin Lucy Goid |
| <input type="checkbox"/> | 10. Charles Rivers and Kitty | <input type="checkbox"/> | 23. William McDougall |
| <input type="checkbox"/> | 11. Charles Hammond and Annabella / Hannah McLeod | <input type="checkbox"/> | 24. Edward ‘Neddy’ O’Rourke |
| <input type="checkbox"/> | 12. Jimmy | <input type="checkbox"/> | 25. John Wilson and Polly |
| <input type="checkbox"/> | 13. Billy Login / Logan and Mary | | |

7. Authorisation

I..... (first or given name)
 (surname / family name)

Hereby authorise the Corporation (GLaWAC) to verify the genealogy presented and to be kept secure and confidential the deceased’s genealogical information.

I confirm all the information provided below is true to the best of my knowledge.

Signature..... Date.....

Office Use Only	Gunaikurnai Heritage	Accepted <input type="checkbox"/>	Not accepted <input type="checkbox"/>
Signature of Chairperson		Date	